

STATE OF CONNECTICUT  
DEPARTMENT OF DEVELOPMENTAL SERVICES  
North Region  
155 Founders Plaza / 255 Pitkin Street  
East Hartford, CT 06108

**REPOST DUE TO LACK OF APPLICANTS**

**PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!**

**DATE:** April 13, 2012

**CLOSING DATE:** April 23, 2012

**POSITION:** Head Nurse

**POSITION #:** 00099791

**LOCATION:** Hartford Regional Center, Newington

**SCHEDULE:** Week 1: Fri., Sat., Sun., Wed., Thurs.: 4pm – 11:30pm RDO's: Mon. & Tues.  
Week 2: Fri., Mon., Tues., Wed., Thurs.: 4pm – 11:30pm RDO's: Sat. & Sun.

**HOURS PER PAY PERIOD:** 70

**ELIGIBILITY REQUIREMENTS:** Those candidates appearing on Layoff or SEBAC lists must be given first consideration.

**DESCRIPTION OF DUTIES:** Position serves as Team Nurse for assigned group homes. This nurse will be responsible for overall health care and compliance with ICF/MR regulations. You will be working with other RN's, LPN's and MRW staff in the daily care of the individuals we serve. This individual will follow established QJP standards for Head Nurse. The Hartford Regional Center, an ICF/MR facility, provides 24 hour nursing coverage for approximately 67 individuals. The incumbent will be required to work one weekend a month with the Friday before and the Monday after as the regular day off. Duties would consist of being in charge, administering medications, assessing potential medical problems and providing campus wide coverage. More than half of the individuals served have complex medical and behavioral issues.

**EXAMPLES OF DUTIES:** Duties consistent with Head Nurse job specification. Independently develops, implements and monitors nursing and/or health care plans. Provides supervision of LPN nursing staff, monitoring nursing services on assigned shift. Conducts nursing assessments including admission and discharge assessments. Develops and implements plans for continuing care. Assures nursing care plans and physician's orders are carried out in a complete and timely manner. Maintains records and provides written reports. Provides nursing services that comply with ICF regulation, DDS policy and regulation and RN Quality Job Performance Standards. Provides direct nursing care to individuals including assisting with medication administration. Provides nursing input and medical information to interdisciplinary team. Provides shift to shift communication with nursing and residential staff. BLS and current driver's license. Must possess good writing and communication skills, computer proficiency. Performs related duties as required.

**KNOWLEDGE, SKILL AND ABILITY:** Considerable knowledge of and ability to independently apply nursing principles, techniques and standards; considerable knowledge of specialized patient/client care applicable to nursing assignment; considerable knowledge of medications, their actions, interactions, uses and side effects; knowledge of general and mental health conditions and treatment interventions through utilization of assessment, nursing diagnosis, outcome identification, health planning, implementation and re-evaluation; knowledge of adult learning and family systems theory; knowledge of and sensitivity to cultural and socio-economic differences; considerable interpersonal skills; oral and written communication skills; ability to establish and maintain collaborative relationships with other professionals, community resources and providers; ability to act as a role model to health care staff; supervisory ability.

**BEHAVIORAL HEALTH NURSING POSITIONS:** Considerable knowledge of behavioral health of individuals; skill working with individual patients/clients, groups and families; ability to provide therapeutic treatment with a variety of patients/clients.

**EXPERIENCE & TRAINING**

**General Experience:** Two (2) years of experience as a registered professional nurse.

**Special Experience:** One (1) year of the General Experience must have been working with the type of patients and/or clients serviced by the agency. Note: The Special Experience is not required for the Department of Developmental Services.

**Substitutions Allowed:** A Bachelor's degree in nursing may be substituted for one (1) year of the general experience.

**Special Requirements:**

1. Incumbents in this class must possess and retain a license or temporary permit as a Registered Professional Nurse in Connecticut.
2. Incumbents in this class may be required to be fluent in a foreign language or proficient in the use of the American Sign Language in certain designated positions.
3. Incumbents in this class maybe required to travel.

**TO APPLY:** Please send a resume or PLD-1 referencing the position number and provide a copy of two most recent performance appraisals or two letters of reference. All application materials must be received before the close of business on the closing date provided above. Appointment to this position will be made in accordance with applicable collective bargaining, statutory and SEBAC requirements.

**SEND APPLICATIONS TO:**

**Department of Developmental Services — North Region**  
**155 Founders Plaza / 255 Pitkin Street**

*East Hartford, CT 06108*

**Attn: Carol Pfeifer, Human Resources**

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**Telephone (860) 263-2618 TT/TDD (860) 263-2510 Fax (860) 622-4967**